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STATE OF DELAWARE
**BOARD OF MENTAL HEALTH AND CHEMICAL
DEPENDENCY PROFESSIONALS**

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**PUBLIC MEETING MINUTES: DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL
DEPENDENCY PROFESSIONALS**

MEETING DATE AND TIME: Wednesday, April 23, 2014 at 12:00 p.m.

PLACE: Division of Professional Regulation
861 Silver Lake Boulevard, Cannon Building
Second Floor Conference Room A
Dover, Delaware

MINUTES APPROVED: 05/28/2014

MEMBERS PRESENT

Dr. Gregg Drevno, Ph.D., LPCMH, **Vice President, Presiding**
Dr. Tracey Frazier, Psy.D., LCDP, **Secretary** (12:05 p.m. – 1:11 p.m.)
Ruth Banta, Public Member
Irvin Bowers, Public Member
Daniel Cooper, LPCMH
Mary Davis, LCDP (12:04 p.m. – 1:11 p.m.)
Joan McDonough, Public Member
Julius Mullen, Ed.D., LPCMH
Dr. William Northey, Ph.D., LMFT
Elisabeth Vassas, Public Member

MEMBERS ABSENT

Daniel Cherneski, LMFT, **President**
Lisa Ritchie, LCDP

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Patricia Davis - Oliva, Deputy Attorney General
Jessica Williams, Administrative Specialist II

ALSO PRESENT

Alan Hall, LMFT

CALL TO ORDER

Dr. Drevno called the meeting to order at 12:03 p.m.

REVIEW OF MINUTES

MHCDP Meeting Minutes – March 26, 2014

The Board reviewed the March 26, 2014 meeting minutes for approval. Ms. Banta moved, seconded by Dr. Northey, to approve the minutes as presented. Motion unanimously carried.

UNFINISHED BUSINESS

Review Request to Withdraw LPCMH Application from Donna Mengle (Application was tabled on January 29, 2014)

The Board reviewed Donna Mengle's request to withdraw her application. Mr. Cooper moved, seconded by Dr. Mullen to grant Ms. Mengle's request. Motion unanimously carried.

Review Draft of Changes Regarding Problematic Regulatory and Statutory Provisions

The Board reviewed the proposed regulatory changes Ms. Singh prepared based off of the Board's previous discussions. Dr. Northey moved, seconded by Mr. Cooper, to approve the proposed regulations. Motion unanimously carried. The proposed regulations will be published in the June 1, 2014 Register of Regulations.

Review and Consider Final Order from the Recommendations of the Hearing Officer for Rule to Show Cause Hearing Held on December 19, 2013 for Laurie Denham

This item was tabled until the May 28, 2014 meeting.

Proposal to Deny Hearing for Brenda Wright (12:30 p.m.) (Cancelled per Dr. Wright's Request)

The Board reviewed Dr. Wright's request to cancel her proposal to deny hearing and to withdraw her application. Dr. Frazier moved, seconded by Dr. Northey to grant Dr. Wright's request. Motion unanimously carried.

Review Supplemental Documentation Regarding Previously Tabled LACMH Application for Stephanie Criss (Application was Tabled on February 26, 2014)

The Board reviewed the supplemental documentation Stephanie Criss submitted in regard to her LACMH application. Dr. Frazier moved, seconded by Mr. Cooper, to approve the application, as it appears that the proposed supervisor has the clinical expertise in the area Ms. Criss wants to focus on clinically. Motion unanimously carried.

Review Supplemental Documentation Regarding Previously Tabled LPCMH Application for Michelle Johnston (Application was Tabled on March 26, 2014)

The Board reviewed the supplemental documentation Michelle Johnston submitted regarding her LPCMH application. Dr. Northey moved, seconded by Dr. Mullen, to approve the application. Motion unanimously carried.

NEW BUSINESS

Update from Legislative Committee

Dr. Northey provided the Board with a brief update from the Legislative Committee. He reported that the Committee reviewed the plan for direct supervision and determined that additional information needs to be added to the planned direct supervision form. Dr. Northey advised the Board that the Committee is suggesting that the following language be added to the checklist on the planned supervision form:

- I have explained to the applicant that I have the training, credentials, and competence to provide supervision to a LACMH/LAMFT pursuant to the regulations of Delaware Board of Mental Health and Chemical Dependency Professionals.

- I have explained how I will assess the applicant's comprehension of ethical, legal, and professional requirements pursuant to the regulations of Delaware Board of Mental Health and Chemical Dependency Professionals.
- I have the ethical and legal authority to access confidential client information of the LACMH/LAMFT. Note: For supervisors who are not employees of the clinical setting where LAMHC/LAMFT is seeing clients a written agreement between the supervisor and agency should be executed.

Dr. Frazier moved, seconded by Ms. Davis to add the proposed language to the planned supervision form. Motion unanimously carried.

The Board discussed the need to add an item to the application, in which an applicant would have to explain their efforts/reasoning as to why they are not proposing a LPCMH (if applicable). It was requested that Ms. Williams circulate the "Documentation of Attempts to Secure LCSW Supervision" to the Legislative Committee for consideration.

Review of Application for LACMH Licensure

The Board reviewed Heather Baker's application for LACMH licensure. Dr. Northey moved, seconded by Dr. Frazier, to table the application, as the proposed supervisor is not an acceptable supervisor pursuant to 24 Del. C. § 3033 and Rule 3.1.1. Motion unanimously carried.

Review of Application for LCDP Licensure by Certification

The Board reviewed Gary Wilkerson's application for LCDP licensure by certification. Dr. Frazier moved, seconded by Dr. Northey, to approve the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity

The Board reviewed Margaret Hartmann's application for LPCMH licensure by reciprocity. Dr. Mullen moved, seconded by Dr. Northey, to approve the application. Motion unanimously carried.

Review and Consider Consent Agreement for Helen McCool (Case 33-04-13)

The Board considered the Consent Agreement for Helen McCool. Ms. Davis moved, seconded by Dr. Northey, to reject the consent agreement. It was requested that the Board Contact be contacted regarding the proposed discipline. Motion unanimously carried.

Review Request for Approval of Continuing Education Activity from Karen Barwick, LPCMH

Dr. Northey moved, seconded by Dr. Mullen to approve the following CE activity for Karen Barwick, LPCMH, as noted below. Motion unanimously carried.

"Relax, Renew & Recharge: Addressing Compassion Fatigue for Counselors and Caregivers" (6.0 Hours)

Correspondence

There was no correspondence.

Other Business before the Board (for discussion only)

Ms. Williams advised the Board that the pre-registration period has opened for the NBCC Annual Meeting and Mr. Cooper will be attending on behalf of the Board.

Dr. Northey informed the Board that he has spoken to at least two LMFT's in Delaware, who stated that they were not contacted by the Governor's Office regarding Board vacancies. The Board requested that the Governor's Office send them the list of potential appointments who declined and their reasons for declining.

Public Comment

Mr. Hall addressed the Board and thanked them for their service to the public.

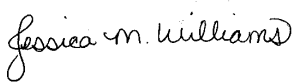
Next Meeting Date

The Board's next meeting is scheduled for May 28, 2014, 2014 at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Mr. Cooper made a motion, seconded by Dr. Frazier, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:11 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams
Administrative Specialist II